



Ohio History Connection
 State Archives of Ohio
 Local Government Records Program
 800 E. 17th Avenue
 Columbus, OH 43211-2474

APR 28 2017

STATE AND LOCAL
 GOVERNMENT RECORDS

ONE-TIME DISPOSAL OF OBSOLETE RECORDS (RC-1)

See instructions before completing this form.

Section A: Local Government Unit

Union County Sheriff

(Local Government Entity)

(Unit)

(Signature of Responsible Official)

Malcum J. Patton

(Name)

Sheriff

(Title)

4/17/17
(Date)

Section B: Records Commission

Union County Records Commission

937-645-4177

(Telephone Number)

128 South Main Street
(Address)

Marysville
(City)

43040
(Zip Code)

Union
(County)

To have this form returned to the Records Commission electronically, include an email address: sbadenhop@co.union.oh.us

I hereby certify that our records commission met in an open meeting, as required by Section 121.22 ORC, and approved the schedules listed on this form and any continuation sheets. I further certify that our commission will make every effort to prevent these records series from being destroyed, transferred, or otherwise disposed of in violation of these schedules and that no record will be knowingly disposed of which pertains to any pending legal case, claim, action or request. This action is reflected in the minutes kept by this commission.

Records Commission Chair Signature

4-25-17

Date

Section C: Ohio History Connection - State Archives

Signature

Title

Date

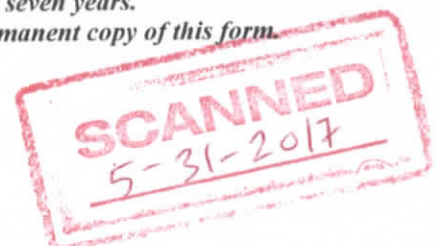
Section D: Auditor of State

Signature

Title

Date

*Please Note: The State Archives retains RC-1 forms for seven years.
 It is strongly recommended that the Records Commission retain a permanent copy of this form.*





ONE-TIME DISPOSAL OF OBSOLETE RECORDS (RC-1)

See instructions before completing this form.

Section E: Table of Records to be Disposed

Union County Sheriff

(Local Government Entity)

(Unit)

(1) Schedule Number	(2) Record Title and Description (Inclusive Dates)	(3) Media Type to be Disposed	(4) Media Type to be Retained	(5) For use by LGRP or Auditor of State
S17-01	Discipline Rehabilitation Center (DRC) Case Files 1996-2001 <i>Information on individuals who participated in the Union County sponsored discipline rehabilitation program in lieu of formal incarceration in a jail/prison, including, but not limited to, clearance forms, costs, court orders, finger print cards, residential contract, residential data, and program/progress notes</i>	Paper		